



**HAWAII TOURISM AUTHORITY COMMUNITY ENRICHMENT PROGRAM 2022
Progress Report**

For the Period of _____ to _____

Organization:		Contract No:	
Program Title:			

Provide an accurate account of work completed in accordance with the subject contract/agreement.

- 1) Describe how HTA’s Community Enrichment Program’s funds were used during the period in the development and implementation of the event/program.

- 2) Describe the status of the project and work completed and any major adjustments (dates, venues, etc.) that have been necessitated or proposed.

- 3) Describe your next major steps for this project/program.

- 4) If available, include examples of your advertising (not duplicate ads) and promotional materials such as posters, flyers, brochures, news articles, print ads, and/or web pages.

- 5) Additional Comments:

Submitted by (identify Name, Job Title, and Date Submitted):

For Staff Use Only	
Received by: _____ (Island Chapter Staff Initial and Date)	Report Accepted by: _____ (Island Chapter ED and Date)